

STATE OF NEVADA



DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD

PRESIDENT: Matt McKinney VICE PRESIDENT: Tom Cates

Mailing: P.O. Box 8026 Reno, Nevada 89507

Physical: 1350A Wells Ave, Reno, NV 89512

Office (775) 393-9472 (message only)

Email: NJLSB@agri.nv.gov

Website: <http://agri.nv.gov/Administration/NJLSB/NJLSB/>

AGENDA

October 7, 2025, 2:00 p.m. – 5:00 p.m.

Nevada Department of Agriculture, Large Conference Room

405 South 21st Street, Sparks, NV 89431

The meeting will be held “in person,” and a Microsoft Teams option is available.

[Join the meeting now](#)

Meeting ID: 222 026 126 646 9

Passcode: 2CX6h78e

Dial in by phone [1 775-321-6111](tel:1775-321-6111), [57013849](tel:57013849) United States, Reno - Phone conference ID: 570 138 49#

Please note: The Nevada Junior Livestock Show Board may address agenda items out of sequence to accommodate persons appearing before the Board or aid the meeting’s efficiency or effectiveness. The Board may combine two or more agenda items for consideration, and the Board may remove an item from the agenda. Items designated “For Possible Action,” if no other action is designated, are for acceptance by vote of the Board.

NOTE: - The NJLS Rules Committee will meet at 1:30 p.m. for an in-depth review of the proposed NJLS Rules. NO ACTION WILL BE TAKEN during this committee meeting.

- 1. Call to order, a roll call of members, and establish a quorum**
- 2. Public Comment:** Public comment at the beginning and end of the agenda may be limited to three minutes per person at the discretion of the chairperson. Members of the public may comment on matters not appearing on this agenda or may offer comments on specific agenda items. Comments may be discussed by the Board, but no action may be taken. The matter may be placed on a future agenda for action. Public comment shall be limited to topics within the Board’s area of authority. Subject to that limitation, no limits will be placed on public comments based on content.
Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.
(NRS 241.020). Public Comment will be limited to three minutes per person.

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| 3. Review and Approval of Agenda | <u>For Possible Action</u> |
| 4. Review and approve September 2, 2025 Board Meeting Minutes | <u>For Possible Action</u> |
| 5. Financial Report | <u>For Possible Action</u> |

Dennis Hellwinkel will review current financial reports

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| 6. Review and consider the ShoWorks proposal from Melissa Pursel for the 2026 NJLS Show | <u>For Possible Action</u> |
| 7. Consider changing the start time for the Monthly NJLS Board Meetings to 3:00 p.m. | <u>For Possible Action</u> |
| 8. Updates on Water and Sewer Infrastructure Project
Review updates of project and potential impacts for Show | <u>For Possible Action</u> |
| 9. Review any Correspondence
Review any correspondence from the last meeting and take any action as appropriate | <u>For Possible Action</u> |
| 10. Nevada Department of Agriculture Updates
Review updates and agendaize for further discussion, if needed, at subsequent meetings. | <u>For Possible Action</u> |
| 11. Nevada Western Heritage Center Alliance Updates
Review updates and agendaize for further discussion, if needed, at subsequent meetings. | <u>For Possible Action</u> |
| 12. Reno Sparks Livestock Events Center Report
Discussion of Electrical issues on Grounds | <u>For Possible Action</u> |
| 13. 2026 Show Report
Committee reports – discussion of outcomes for the following: <ul style="list-style-type: none">• Rules – Approve 2026 Rules• Show Logistics – 2026 schedule approval• Auction• Donors and Awards• Media and Communications• Scholarships• Youth Advisory Council | <u>For Possible Action</u> |
| 14. Public Comment: Public comment at the beginning and end of the agenda may be limited to three minutes per person at the discretion of the chairperson. Members of the public may comment on matters not appearing on this agenda or may offer comments on specific agenda items. Comments may be discussed by the Board, but no action may be taken. The matter may be placed on a future agenda for action. Public comment shall be limited to topics within the Board’s area of authority. Subject to that limitation, no limits will be placed on public comments based on content.
Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken, (NRS 241.020). Public Comment will be limited to three minutes per person. | |
| 15. Schedule next meeting | <u>For Possible Action</u> |

16. Board Member Comment, Discussion of Future Agenda Items

NOTE: No deliberation may take place under this item.

17. Adjournment

This agenda has been sent to all members of the Nevada Junior Livestock Show Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request them in writing on an annual basis. Anyone desiring additional information regarding the meeting is invited to call the Board office at (775)339-9472. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Board at (775)393-9472 no later than 48 hours before the meeting. Requests for special arrangements made after this time frame cannot be guaranteed. Supporting materials for the meeting may be obtained from Sarah Chvilicek, 775.336.0236, at 4955 Energy Way, Reno, NV 89502.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS:

NEVADA DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD OFFICE
LYON COUNTY COOPERATIVE EXTENSION OFFICE
WASHOE COUNTY COOPERATIVE EXTENSION OFFICE
CHURCHILL COUNTY COOPERATIVE EXTENSION OFFICE
PERSHING COUNTY COOPERATIVE EXTENSION OFFICE
NEVADA PUBLIC NOTICE WEBSITE – [HTTPS://NOTICE.NV.GOV](https://notice.nv.gov)
<http://agri.nv.gov/Administration/NJLSB/NJLSB/>